

## FREQUENTLY ASKED QUESTIONS

*"Can I take my classes pass/no pass?"*

**Answer: NO. With a couple of exceptions. All courses required to graduate must be taken for a letter grade (for example: all MAE, CENG courses, your physics, chem., and math courses). However, there are a couple of courses that are only offered pass/no pass. These are fine to take if that is the only option. For example, CENG 1 is pass/no pass only. The UCSD General Catalog and on-line information will tell you if the course is ONLY on a pass/no pass basis. There are very few.**

*"I took a course that seems equivalent to MAE 9, C/C++ Programming, at a community college. Can I substitute it and not take MAE 9?"*

Answer: You will need to get a copy of the course syllabus for the course you want to use from your community college. Submit that along with a completed Student Petition to the MAE undergraduate office. The Student Petition forms can be found in the MAE Student Affairs lobby (EBU II, first floor). Allow a week to two weeks for an answer.

*"Are all MAE courses offered every quarter?"*

Answer: No. Some courses are only offered once a year. If you miss taking the course in the quarter it's offered, you will have to wait a year to take it. A complete schedule of courses offered is located on the MAE website at [http://maeweb.ucsd.edu/course\\_offerings.html](http://maeweb.ucsd.edu/course_offerings.html).

*"How do I do a 199?"*

Answer: First, you must choose a project and have a professor willing to sponsor that project. Then, come to MAE Student Affairs and ask for a 199 Form. The undergraduate advisor can instruct you how to fill it out.

*"Who do I talk to about getting my grade changed?"*

Answer: You must see the professor who assigned your grade first. If he/she is willing to change your grade, they can get a form from Student Affairs. These forms will NOT be given to students to complete.

*"How long do I have to change a grade?"*

Answer: You have one year to receive a grade change.

*"How do I get credit for these math, physics and chemistry classes I took at Buffalo Bill College in the city of Wacky-Dacky-Do?"*

Answer: Each class must be petitioned at their respective departments. Petition forms can be obtained from your college, our department, or the Registrars office.

*"StudentLink won't let me enroll in a class. It says I don't meet the prerequisites but I took it. What do I do?"*

Answer: Come to the MAE Student Affairs Office if you're trying to enroll in an MAE course and, in most cases, we can rectify the situation.